

**No. C-19011/1(PC Formation-ER)/2020-21-CC-1**  
**Government of India**  
**Ministry of Textiles**  
**Office of the Development Commissioner [Handicrafts]**  
**[Cluster Section]**

West Block No.VII, R.K. Puram  
New Delhi-110066

Dated: 22/07/2020

**ORDER**

**Subject:-** Grant-in-aid to **M/s Kumbhira Minority Mission, Malda, West Bengal** towards formation of Producer Company at **Malda, West Bengal** – regarding.

In exercise of the power delegated to the Development Commissioner [Handicrafts] as Head of Department vide office of DC (H) O.M. No. G-20013/42/DC(HC)/BGT/2004 dated. 08/05/2015 and in terms of Ministry of Textiles [Integrated Finance Wing] order No. G-20013/42/DC(HC)/BGT/2004 dated. 05/05/2015 and order of even number dated. 07/05/2015, I am directed to convey sanction of the President of India for payment of **Rs.1,00,000/- (Rupees One Lakh) Only** in favor of **M/s Kumbhira Minority Mission, Malda, West Bengal** towards formation of Producer Company at **Malda, West Bengal** for the artisans of on **Bamboo Crafts** under AHVY Scheme and shall be drawn as 100% advance out of total sanctioned Grant in aid with the following terms and conditions:

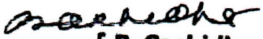
**The following terms and conditions may strictly be adhered to:**

1. Formation and registration of Producer Company with at least 50% of the Cluster artisans as members/ shareholders.
2. Respective AD[H]/Mentors will assist while processing of Registration by appointing a local Chartered Accountant[CA] / Consultant / Tax Consultant etc. in consultation with the help Implementing Agency, who is conversant with the process of Registration of Producer Companies. Cluster Mentors must send the updated report to HQ. Office through Whatsapp/e-mail within 15 days on receipt of this order.
3. The Cluster Section, Hd. Qr. Office, New Delhi must be updated by mentor/IAs regarding the registration process in each of Producer Companies in a time bound manner.
4. All the grantee organisations will make all the payments through PFMS only. No other mode of payment will be accepted in any case. Payment to Consultant / Chartered Accountant/Tax Consultant etc. invariably be made through **PFMS even if the claim is less than Rs.5,000/-**. All Direct Benefit Transfer [DBT] instructions must be followed unflinchingly.
5. Funds shall be utilized for the aforesaid activity only.
6. The activity of formation of Producer Company in selected craft cluster under AHVY Scheme should be as per the norms approved by the Govt. and subject to the provision contained in the General Financial Rules.
7. The expenditure incurred for the above is adjustable after completion of the said activity subject to submission of actual audited statement of accounts, GFR-12A, duly certified by the Chartered Accountant. While submitting the relevant documents of the project to DC[H] office with the signature by the authorised signatory of the organisation alongwith the performance-cum-achievement report and other related documents/report from the concerned AD[Handicrafts] duly countersigned.
8. In the event if any dispute arises the decision of the Office of the Development Commissioner [Handicrafts] shall be final.
9. The Audited Statement of Accounts would indicated the specified quantitative targets and also disclose whether the specified qualitative target that should have been reached against the amount utilised were in fact reached, and if not, the reasons therefore.
10. The accounts shall be audited by the Internal Auditor of the grantee and finally by the Comptroller and Auditor General of India under Section 14 of the C.A.G of India [Duties, Power and conditions of Service in 1971]

[or if not applicable]

The grantee shall get its accounts audited from the Chartered Accountants.

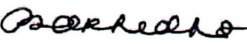
11. The grantee shall submit the utilization certificate/audited statement of accounts, GFR-12A duly signed by the Chartered Accountant before reimbursement or within twelve months of the closure of the financial year whichever is earlier.
12. Certified that this is a continuation scheme and all the conditions laid down as per GFR 206 to 214 by the Ministry of Finance if this regard have been duly fulfilled.
13. The Audited statement of Expenditure from the Chartered Accountant for the grants released should be submitted within 12 months of the closure of the financial year.
14. **The expenditure involved is debitable to the Major Head of Account- 2851.00.104- Village & Small Industries- 00.104 - Handicrafts Industries -38.02- Baba Saheb Ambedkar Hastshilp Yojana - 380231- for Grant-In-Aid-General and will be met within the sanctioned budget grant for the year 2020-21.**
15. This issues with the approval of DC[H] vide Dy. No. 36977 dated 22/07/2020.

  
[ P. Sashidhar ]  
Sr. Asstt. Director [CC]

To  
The Accounts Officer,  
Central Pay & Accounts Office,  
Office of DC(Handicrafts), R.K. Puram, New Delhi.

Copy to:-

1. The Secretary, M/s Kumbhira Minority Mission, Malda, West Bengal.
  - i. Stamped Pre receipt of Rs. 1,00,000 /- in triplicate duly signed by an authorized signatory of the organization. (On pre-receipted bill also mention the Name and address of the nearest branch of Central Bank of India.). The form for ECS/RTGS also may enclosed in triplicate duly filled in.
  - ii. Three copies of terms & condition duly signed & stamped.
  - iii. Bond to be executed on stamp paper of Rs.10/- duly attested by Notary Public alongwith complete parentage of witnesses may be indicated.
  - iv. An affidavit on stamped paper of Rs.10/- duly attested by Notary public as per annexure enclosed.
2. The Regional Director [H], O/o the DC [H], ERO, Kolkata, West Bengal.
3. The Asstt. Director [H], HSC, Siliguri, West Bengal. He is requested to visit the cluster frequently [at least once in a week] and will send the update to HQ through Whatsapp/e-mail.
4. The Director, IFW, Ministry of Textiles, New Delhi.
5. The Accountant General, Govt. of India, Malda, West Bengal.
6. The Principal Accounts Officer B&A Section, M/O Commerce & Textiles, No. 533, Udyog Bhawan, New Delhi.
7. The Principal Director, AGCR, I.P. Estate, New Delhi.
8. The District Magistrate, Malda, West Bengal.
9. The Director [Handicrafts], Directorate of Industries, Malda, West Bengal.
10. The Deputy Director [Co-Ordination], New Delhi
11. The Computer Cell/Hindi Section for Hindi version/ Guard file.
12. The Scientist D, NIC, Computer Section, O/o the DC[H], New Delhi.

  
Sr. Asstt. Director (CC)